

# The Archives Are Calling and I Must Go!



**2018 Annual General Meeting**

April 11-13, 2018

Yosemite, California

#SCA18

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AFTER TREATMENT

Carleton Watkins, *Yosemite Valley from Mariposa Trail*, 1865-66 (private collection). Albumen print from mammoth wet-plate collodion negative.

This mounted albumen print had severe stains from the oak backing boards in the original frame. The print was unmounted and light bleached to reduce staining, and tears were mended. The print was then remounted and retouched.

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John Muir with the Henry Osborn family at Vernal Fall, Yosemite National Park, 1910. University of the Pacific ©1984 Muir-Hanna Trust.

Cover: [Yosemite Valley in winter] by George Fiske, General Subjects Photographers Collection, PC-GS, California Historical Society, CHS2014.1605

# WELCOME



A group of visitors on a naturalist guided walk in Yosemite Valley, Superintendent's Annual Report, 1937. From the collection of the Yosemite National Park Archives. Image digitized by UC Merced Library

It is with pleasure that the Society of California Archivists' Board of Directors, the Program Committee, and the Local Arrangements Committee welcome you to this year's Annual General Meeting! We have worked hard to create a worthwhile conference experience that will enhance your professional knowledge, explore the unique place Yosemite holds in the history of California, and provide ample opportunities to connect with new and long standing colleagues.

This year's unique location has inspired a re-envisioning of the Annual General Meeting. As you'll note many of the sessions focus on the special place that is Yosemite, and we've adjusted the schedule to allow folks to get out and enjoy the surroundings. Hopefully you've already started your AGM experience by participating in the Yosemite Archives Crawl on your drive to Tenaya Lodge. We look forward to seeing you at the formal kick-off, our Opening Reception, held on-site at the Tenaya Lodge. As always it will be a great opportunity to catch up with old friends and meet new colleagues.

The Education Committee is offering two workshops, one on Efficient Processing and the other on Descriptive Practices for Born Digital records. We are pleased to offer these workshops and thank the presenters, who are all SCA members. The fifteen sessions offered this year cover a variety of topics, ranging from new developments in the arrangement and description of born digital materials to the role of archives in safeguarding natural resources. The Program Committee strove to provide sessions that focused on a variety of archives, from corporate to academic to museum. And we are thrilled to welcome our Plenary Speakers, Davia Nelson and Nikki Silva (aka The Kitchen Sisters) and our Award Luncheon Speaker, filmmaker Steve Bumgardner.

Conference attendees will want to make sure to attend the SCA All Members Meeting held on Thursday afternoon where you can ask questions of the Board, hear about the latest SCA developments, and find out the results of this year's SCA elections. If you have been considering serving on a SCA committee, committee chairs will be on hand ready to share information and discuss involvement opportunities. If you are a new member, we have two fun events for you to attend, network, and learn more about the Society: a first time attendee meet and greet on Thursday morning and a New Member Happy Hour to take place before the Plenary Dinner. All current members are encouraged to help us welcome new colleagues to the Society.

We hope you enjoy all that the region has to offer. On behalf of everyone on the Program and Local Arrangements Committees, once again, welcome to Yosemite!

Teresa Mora  
2018 Program Chair  
UCSC Special Collections & Archives

Tanya Hollis  
2018 Local Arrangements Co-Chair  
Labor Archives & Research Center, SFSU

Alex Post  
2018 Local Arrangements Co-Chair  
Labor Archives & Research Center, SFSU

# GENERAL INFORMATION

## Host Hotel

Tenaya Lodge at Yosemite  
1122 Highway 41  
PO Box 159  
Fish Camp, CA 93623  
Phone: (559) 683-6555

## Registration Fees

AGM Full, Non-SCA Member: \$250  
AGM, SCA Member: \$200  
AGM, Student: \$100

AGM Thursday only, Non-SCA Member: \$150  
AGM Thursday only, SCA Member: \$125  
AGM Thursday only, Student: \$50

AGM Friday only, Non-SCA Member: \$125  
AGM Friday only, SCA Member: \$100  
AGM Friday only, Student: \$50

## Internet Access

Complimentary wireless Internet access in the meeting rooms.

*Please track and share your conference questions and experiences and snapshots using the official conference hashtag: **#SCA18**.*

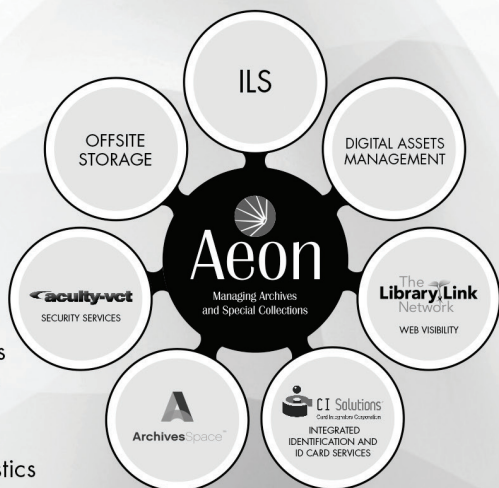
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# SCHEDULE AT A GLANCE

| <b>Wednesday, April 11</b> |  |                            |
|----------------------------|--|----------------------------|
| 9:00 am - 4:30 pm          | Yosemite Archives Crawl  | <i>various locations</i>   |
| 8:30 - 9:00 am             | Registration for Pre-AGM workshops   | <i>Foyer</i>               |
| 9:00 am - 5:00 pm          | Workshop: How to Tame Your Dragon: Learning to Befriend your Backlog through Efficient Processing Strategies               | <i>Ponderosa Sugarpine</i> |
| 9:00 am - 5:00 pm          | Workshop: Get Hands On: Improving Descriptive Practices for Born-Digital Material in an Archival Context                   | <i>Salon 6 &amp; 7</i>     |
| 9:00 am - 12:30 pm         | SCA Board Meeting  | <i>Counties</i>            |
| 10:00 - 10:30 am           | Morning Coffee Break for Workshops   | <i>Foyer</i>               |
| 12:00 - 5:00 pm            | Registration for AGM   | <i>Foyer</i>               |
| 3:00 - 3:30 pm             | Afternoon Coffee Break for Workshops   | <i>Foyer</i>               |
| 4:00 - 5:00 pm             | SCA Leadership Meeting   | <i>Counties</i>            |
| 6:00 - 9:00 pm             | AGM Opening Reception  | <i>Salon 1 &amp; 2</i>     |
| <b>Thursday, April 12</b>  |  |                            |
| 8:00 am - 4:00 pm          | Registration for AGM   | <i>Foyer</i>               |
| 8:00 am - 4:00 pm          | Vendor Exhibits  | <i>Foyer</i>               |
| 8:00 am - 4:00 pm          | Silent Auction   | <i>Foyer</i>               |
| 8:00 - 10:30 am            | Continental Breakfast, provided by SCA   | <i>Salon 1 &amp; 2</i>     |
| 9:00 - 10:00 am            | New Members Meet and Greet   | <i>Forestview</i>          |
| 10:30 am - 12:00 pm        | Session 1: Certified! A Discussion of the Certified Archivist Designation  | <i>Salon 3</i>             |
| 10:30 am - 12:00 pm        | Session 2: Transforming Knowledge, Transforming Archives: A Community-Centered Approach                                    | <i>Salon 5</i>             |
| 10:30 am - 12:00 pm        | Session 3: Documenting California Wildfires: The 2013 Rim Fire - a Case Study  | <i>Salon 4</i>             |
| 12:00 - 1:45 pm            | Lunch on your own / Boxed Lunches Pick Up  | <i>Salon 1 &amp; 2</i>     |
| 12:10 - 1:40 pm            | Brown Bag: SCA Professional Ethics & Inclusion Facilitated Discussion  | <i>Salon 3</i>             |
| 12:10 - 1:40 pm            | Lunch Meeting: California State University Archivists Meeting  | <i>Salon 4</i>             |
| 1:45 - 3:15 pm             | Session 4: Processing "Already-Processed" Collections: A Conversation With the Ghosts of Past Archivists and Their Methods | <i>Salon 5</i>             |
| 1:45 - 3:15 pm             | Session 5: Community Webs: Empowering Public Librarians to Create Community History Web Archives                           | <i>Salon 4</i>             |



|                         |  |                         |
|-------------------------|--|-------------------------|
| 1:45 - 3:15 pm          | Session 6: Researching the Redwoods: A New Approach to Archival Internships  | <i>Salon 3</i>          |
| 3:15 - 3:45 pm          | Coffee Break   | <i>Foyer</i>            |
| 3:45 - 5:00 pm          | SCA All Member Meeting & Committee Meetings  | <i>Salon 5</i>          |
| 5:00 - 6:00 pm          | New Members Happy Hour   | <i>Forestview</i>       |
| 6:00 - 8:00 pm          | Dinner and Plenary Address: The Kitchen Sisters  | <i>Salon 1 &amp; 2</i>  |
| 8:00 - 10:00pm          | Flashlight Hike  | <i>Meet in Foyer</i>    |
| 8:30 - 9:30 pm          | LAAC Book Club   | <i>Jackalope Lounge</i> |
| 8:30 - 10:00 pm         | Campfire Stories with the Kitchen Sisters  | <i>Meet in Foyer</i>    |
| <b>Friday, April 13</b> |  |                         |
| 7:00 - 9:00 am          | Continental breakfast, provided by SCA   | <i>Salon 1 &amp; 2</i>  |
| 8:00 - 11:00 am         | Registration   | <i>Foyer</i>            |
| 8:00 am - 12:00 pm      | Silent Auction   | <i>Foyer</i>            |
| 9:00 - 10:15 am         | Session 7: Yosemite and Beyond: Field notes, what they are and why are they important                                  | <i>Salon 4</i>          |
| 9:00 - 10:15 am         | Session 8: Work smarter, not harder: Re-purposing metadata and making it work for you!                                 | <i>Salon 5</i>          |
| 9:00 - 10:15 am         | Session 9: Conquering Culture & Technology: Adapting Workflow Processes for Digital Collections                        | <i>Salon 3</i>          |
| 10:15 - 10:45 am        | Coffee Break   | <i>Foyer</i>            |
| 10:45 am - 12:00 pm     | Session 10: (Un)Restricted Access: Ethical Considerations to Removing Barriers   | <i>Salon 5</i>          |
| 10:45 am - 12:00 pm     | Session 11: Interactive Instruction: Strategy, Curriculum, and Evaluation  | <i>Salon 4</i>          |
| 10:45 am - 12:00 pm     | Session 12: You Wanna Donate What? Collection Development through Community Donations and the Internet Marketplace     | <i>Salon 3</i>          |
| 12:15 - 1:45 pm         | Awards Luncheon  | <i>Salon 1 &amp; 2</i>  |
| 2:00 - 3:15 pm          | Session 13: Documenting the HIV/AIDS Epidemic in California  | <i>Salon 4</i>          |
| 2:00 - 3:15 pm          | Session 14: Appraisal Outside the Box  | <i>Salon 5</i>          |
| 2:00 - 3:15 pm          | Session 15: Standard Time: Synchronizing Efforts to Establish UC-Wide Guidelines for Born-Digital Archival Description | <i>Salon 3</i>          |
| 3:30 - 4:30 pm          | SCA Board Meeting and Wrap up  | <i>Counties</i>         |

# SESSIONS & MEETINGS

## Wednesday, April 11

|  |   |
|--|---|
| <p>9:00am - 4:30 pm</p>                | <p><b>Yosemite Archives Crawl</b></p> <p>As you make your way to the Annual General Meeting, stop by repositories both inside and outside Yosemite National Park offering tours of their collections.</p> <p><b>University of California Merced</b><br/>Kolligian Library, 5200 N Lake Road, Merced, CA</p> <p>As the first American research university of the twenty-first century, UC Merced and its library has prided itself on being a model of innovation, sustainability, and deep engagement through collaboration. On your way to Yosemite, take a break and tour UC Merced Library and get a behind the scene look of the library, which will include a tour of our digitization space and a sampling of items that highlight the Library's special collections, including items from "Okie Folk poet" Wilma Elizabeth McDaniel, costume designer Dunya Ramicova, and the UC Cooperative Extension Archive.</p> <p><b>University of the Pacific</b><br/>3604 Pacific Ave, Stockton, California</p> <p>The perfect stop before heading to the Sierra is a visit to the John Muir Papers at the University of the Pacific to see some of his "glorious" drawings and journals from Yosemite. Visitors will also see items from Dave Brubeck, George Moscone, and Japanese-American Internment collections, as well as a quick behind the scenes of our repository and the library.</p> <p><b>Yosemite National Park Archive</b><br/>5083 Foresta Road, El Portal, California</p> <p>Experience a show and tell of the history of the Yosemite National Archives through architecture drawings, old correspondence, and historic photos. This tour will also included an overview of the Archive's collections as well as a narrative on the history of the Archives.</p> <p><b>Yosemite National Park Library and Museum</b><br/>9039 Village Drive, Yosemite National Park, California</p> <p>In a combined 1 hour tour, experience an eyes on tour of the Yosemite Research Library's collections, ranging from the obvious to the obscure and tour the diverse array of natural and cultural resources that make up the 5.4 million items preserved by the Yosemite Museum.</p> |
| <p>8:30 - 9:00 am<br/>Foyer</p>        | <p><b>Workshop Registration</b></p>   |
| <p>9:00 am - 12:30 pm<br/>Counties</p> | <p><b>SCA Board Meeting</b></p>   |

## Wednesday, April 11

|   |   |
|---|---|
| 10:00 - 10:30 am<br>Foyer                   | <b>Morning Coffee Break for Workshops</b>   |
| 12:00 - 5:00 pm<br>Foyer                    | <b>Registration</b>   |
| 9:00 am - 5:00 pm<br>Ponderosa<br>Sugarpine | <b>Workshop: How to Tame Your Dragon: Learning to Befriend your Backlog through Efficient Processing Strategies</b><br><br>Instructors: Kelly Spring, Archivist for Special Collections at the University of California, Irvine<br><br>This workshop will take place in the magical California High Sierra where archivists aspire to follow the tradition of becoming a backlog slayer. The instructor will guide participants through exercises that inspire the development or enhancement of scalable, flexible processing programs that are designed to gradually tame the archival backlog. Attendees will create their own output and come away with solutions tailored to their institution's specific needs. Topics covered will include archival project management, extensible processing, and ethics in the face of a changing archival landscape. The workshop will also address working with volunteers, interns, and student workers, and how to include born-digital material in your processing program. Attendees are encouraged to bring laptops, questions, and dragon stories to share with the group.   |
| 9:00 am - 5:00 pm<br>Salon 6 & 7            | <b>Workshop: Get Hands On: Improving Descriptive Practices for Born-Digital Material in an Archival Context</b><br><br>Instructors: Shira Peltzman, Digital Archivist for the University of California, Los Angeles Library and Charlie Macquarie, Digital Archivist at the University of California, San Francisco Library Archives and Special Collections, and Librarian in Residence and Library Research Fellow at the Prelinger Library in San Francisco.<br><br>To improve the clarity and usefulness of finding aids and to promote consistency across campuses, digital archivists from throughout the University of California system have collaborated to develop the UC Guidelines for Born-Digital Archival Description, which was approved as a UC-wide standard in the fall of 2017. Developed by the digital archivists at UC Berkeley, San Diego, Los Angeles, and San Francisco, the Guidelines address and provide examples of born-digital description in each section of a standard finding aid. The Guidelines also include a controlled vocabulary for source media and links and crosswalks to DACS, EAD, EAD3, and MARC. In addition to walking attendees through the guidelines, the instructors will translate this UC-wide descriptive standard into practice through a series of hands-on exercises designed to equip participants with the skills necessary to create more accurate, transparent, and consistent description of both processed and unprocessed born-digital material. |
| 3:00 - 3:30 pm<br>Foyer                     | <b>Afternoon Coffee Break for Workshops</b>   |

## Wednesday, April 11

|                               |   |
|-------------------------------|---|
| 4:00 - 5:00 pm<br>Counties    | <b>SCA Leadership Meeting</b><br><br>Ever wonder how you can get more involved in SCA? All SCA members are invited and encouraged to attend this meeting of the SCA Board with Committee chairs and others. Come meet SCA's leaders and learn how SCA operates and learn about becoming a member of a SCA Committee.  |
| 6:00 - 9:00 pm<br>Salon 1 & 2 | <b>Opening Reception</b><br><br>Join old friends and new colleagues at our opening event, welcoming you all to the Annual General Meeting. Held onsite at the Tenaya Lodge, there will be a buffet style dinner, and no host bar. This year's reception is generously sponsored by Aeon (Atlas Systems) and Gawain Weaver Art Conservation and Two Cat Digital. |

## Thursday, April 12

|                                |   |
|--------------------------------|---|
| 8:00 am - 4:00 pm<br>Foyer     | <b>Registration for AGM</b>   |
| 8:00 - 10:30 am<br>Salon 1 & 2 | <b>Continental breakfast, provided by SCA</b>   |
| 8:00 am - 4:00 pm<br>Foyer     | <b>Silent Auction</b><br><br>The Silent Auction will once again be offering a wide range of items for bid donated by members and their institutions. Coordinated by the Development Committee, the Silent Auction is the largest source of SCA's fundraising; your winning bids fund SCA's scholarships, the AGM Speakers Fund, and many other special initiatives throughout the year. |
| 8:00 am - 4:00 pm<br>Foyer     | <b>Vendor Exhibits</b><br><br>Please be sure to visit our exhibitors in the foyer to learn more about new products and services!  |
| 9:00 - 10:00 am<br>Forestview  | <b>New Members Meet and Greet</b><br><br>Please enjoy light refreshments and join the Membership Committee at this informal gathering to meet your new colleagues. All new members are welcome, as are returning or veteran members who'd like to welcome those new to SCA.   |

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## Thursday, April 12

10:30 am - 12:00  
pm  
Salon 3

### Session 1: Certified! A Discussion of the Certified Archivist Designation

Stephanie Bayless, National Archives at San Francisco  
(Moderator)

Gwen Granados, National Archives at Riverside

Kim Hayden, Center for Sacramento History

Andrew Hyslop, California State Archives

Sebastian Nelson, California State Archives

Laura O'Hara, Archivist Connection, LLC

The Academy of Certified Archivists is an "independent, nonprofit certifying organization of professional archivists." Archivists wishing to become certified must meet a number of educational/experience requirements and pass an exam. After initial certification, the archivist must renew every five years by retaking the exam or through a credit system that recognizes professional development and participation in the archival community. Certification's role in the archival profession has been a continued topic of discussion since the Academy's founding in 1989.

In this moderated discussion, archivists with diverse backgrounds and at various points in their careers will share their personal reasons for joining the Academy of Certified Archivists, their path to receiving the designation, and their experience with the recertification process. Questions posed by the moderator will stimulate an open discussion about what the CA does – and doesn't! – mean to us individually and to the profession as a whole. The audience is encouraged to present their own questions to the panel and participate in the discussion.

**4 x 6 inches to 4 x 6 feet...**  
**...photos to maps!**

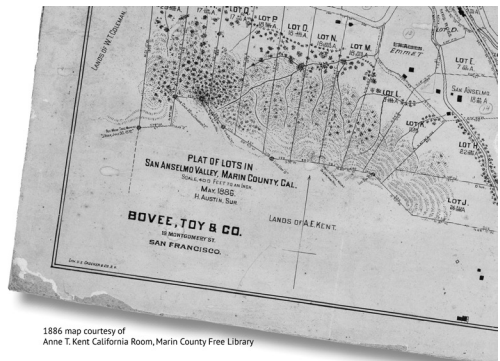
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Anne T. Kent California Room, Marin County Free Library

## Thursday, April 12

10:30 am - 12:00  
pm  
Salon 5

### **Session 2: Transforming Knowledge, Transforming Archives: A Community-Centered Approach**

Audra Eagle Yun, Special Collections & Archives, UC Irvine  
Dr. Thuy Vo Dang, Orange County & Southeast Asian Archive  
Center, UC Irvine  
Jimmy Zavala, Orange County & Southeast Asian Archive  
Center, UC Irvine  
Dr. Dorothy Fujita-Rony, Department of Asian American Studies,  
UC Irvine  
Jillian Cuellar, Library Special Collections, UCLA

This panel addresses the intersection between ethnic studies theory and community archives practice. Our research project asks “What are the outcomes of undergraduate students applying what they learn in ethnic studies combined with their lived experience in contributing to community archives?” In taking a community-centered approach to archival work, we hope to enrich our regional history collections and potentially empower a new generation of archivists to transform the archival record. Panel participants will provide an overview of the project focusing on project design, implementation, and early results, as well as the potential application of this approach by California archives.



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## Thursday, April 12

|  |   |
|--|---|
| <p>10:30 am - 12:00 pm<br/>Salon 4</p>     | <p><b>Session 3: Documenting California Wildfires: The 2013 Rim Fire - a Case Study</b></p> <p>Richard Boyden, National Archives and Records Administration<br/>Louise Larson, Sierra National Forest (retired)<br/>Kelly Martin, Chief, Fire and Aviation, Yosemite National Park<br/>Paul Rogers, Park Archivist, Yosemite National Park<br/>Kent van Wagtendonk, Geographic Information Systems Specialist, Yosemite National Park</p> <p>The Rim Fire, which engulfed 248,000 acres of Stanislaus National Forest and Yosemite National Park in August and September of 2013, was the largest forest fire in Sierra Nevada history - emblematic of ever- more destructive wildland fires across the western United States. This fire, this series of human tragedies and catastrophic environmental impacts, was heavily documented by the management teams who organized and led the firefighting effort. Documentation was created according to a set of standards developed over many years by the cooperative efforts of many agencies led by the U.S. Forest Service.</p> <p>For the past two decades, the National Archives and Records Administration has assisted the wildland fire community in developing an interagency records schedule and records management tools to help make sure that tactical lessons learned and environmental impacts of major fires were preserved for posterity. This session looks at how well these tools and standards have achieved their purpose. With the help of our audience, we hope to identify gaps in our process and point to possible future work.</p> |
| <p>12:00 - 1:45 pm<br/>Salon 1 &amp; 2</p> | <p><b>Lunch on your own / Boxed Lunches Pickup</b></p>  |
| <p>12:10 - 1:40 pm<br/>Salon 3</p>         | <p><b>Brown Bag: SCA Professional Ethics &amp; Inclusion Facilitated Discussion</b></p> <p>Join us for a facilitated discussion surrounding Professional Ethics and Inclusion in light of the release of SCA's Code of Conduct and the work of its associated Task Force. Your engaged creative participation is needed to surface your thoughts about surmounting barriers to inclusion and diversity in the profession.</p>   |
| <p>12:10 - 1:40 pm<br/>Salon 4</p>         | <p><b>California State University Archivists Meeting</b></p> <p>An open meeting for colleagues from the 23 campuses of the CSU. Items under discussion include a CSU-wide processing manual and other topics of interest.</p>   |



## Thursday, April 12

1:45 - 3:15 pm  
Salon 5

### **Session 4: Processing “Already-Processed” Collections: A Conversation With the Ghosts of Past Archivists and Their Methods**

Bo Doub, University of Southern California  
Rachel Mandell, University of Southern California  
Dorothy Leung, SLAC National Accelerator Laboratory  
Cyndi Shein, University of Nevada, Las Vegas

This session will explore the challenges of applying contemporary processing strategies to collections that have already been processed (and re-processed) under traditional methods over time. When contemporary archivists are tasked with quickly processing a collection that has already been worked on by various hands, archival processing becomes a balancing act between efficiency on the one hand and preserving legacy work on the other. The speakers of this session will share their experiences working with this balance -- discussing workflow issues, simulating past arrangements in a digital environment, and attempting to apply MPLP approaches to collections that have been arranged and/or described by our predecessors.

Drawing from these experiences, the participants of this session will analyze each instance of past processing to compare the strengths and weaknesses of archival processing trends from different periods.

1:45 - 3:15 pm  
Salon 4

### **Session 5: Community Webs: Empowering Public Librarians to Create Community History Web Archives**

Mary Haberle, Internet Archive  
Maria Praetzellis, Internet Archive  
Mel Gooch, San Francisco Public Library  
Kelly Riddle, County of Los Angeles Public Library  
Dana Bullinger, Henderson District Public Library

California and Nevada participants in the IMLS-funded national project Community Webs: Empowering Public Librarians to Create Community History Web Archives will explore project management, collaboration and outreach in the context of preserving 35 terabytes of community web archives. Representatives from the Internet Archive will share details related to their project management role, including providing a national cohort with training and technical support on the Archive-It web application. Panelists representing the County of Los Angeles Public Library, San Francisco Public Library, Henderson District Public Library and Internet Archive, will discuss how they approached the curatorial and outreach challenges related to building localized special collections representative of the diverse urban populations they serve.

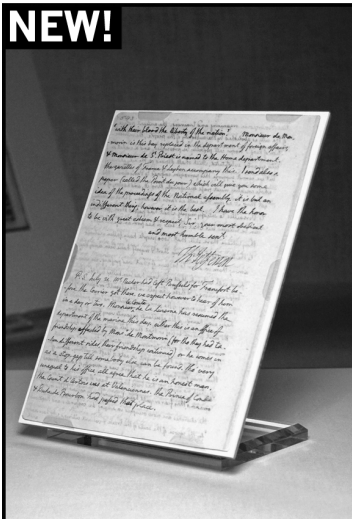
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Here's to a splendid Annual  
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## Thursday, April 12

|                                      |  |
|--------------------------------------|--|
| <p>1:45 - 3:15 pm<br/>Salon 3</p>    | <p><b>Session 6: Researching the Redwoods: A New Approach to Archival Internships</b></p> <p>Carly Marino, Humboldt State University<br/>Brienne Hagen, Humboldt State University<br/><b>Sarah Godlin, Humboldt State Library Scholar Intern</b><br/><b>Alex Childers, Humboldt State Library Scholar Intern</b><br/><b>Hartford Johnson, Humboldt State Library Scholar Intern</b><br/><b>Karin Anderson Grantham, Redwood National Park</b></p> <p>Humboldt State University (HSU) Library is reimagining student internships in Special Collections. This panel will discuss a service-learning, embedded librarian model that connects students from a variety of disciplines to local community archives.</p> <p>Over the the past year, HSU Special Collections has developed an internship program in partnership with Redwood National Park (RNP) to encourage transformative social engagement for HSU students. Both HSU and RNP are preparing to celebrate RNP's 50 year anniversary in August 2018. A team of HSU Library Scholar Interns are processing collections at both institutions, and creating a database of digitized material and a digital exhibit to highlight collections, research, and history of Redwood National Park.</p> <p>The panel will discuss the outcomes of the project, logistics of the agreement, the processing plan, intern training, and student perspective in designing a collaborative internship program. By examining this service-learning technique, the panelists will consider the changing boundaries of the academic archive and how undergraduate students can make an impact in the community.</p> |
| <p>3:15 - 3:45 pm<br/>Foyer</p>      | <p><b>Coffee Break</b></p> <p>The afternoon coffee break has been generously sponsored by The MediaPreserve.</p>   |
| <p>3:45 - 5:00 pm<br/>Salon 5</p>    | <p><b>SCA All Member Meeting &amp; Committee Meetings</b></p> <p>All SCA members are invited to learn about SCA's recent activities, including the SCA election results. Everyone at the meeting has a chance to win two free drawings for a one-year membership in SCA.</p> <p>Committee meetings will follow, which also makes this a great opportunity to check out possible committees to join.</p>  |
| <p>5:00 - 6:00 pm<br/>Forestview</p> | <p><b>New Member Happy Hour</b></p> <p>All new members are invited to join the Membership Committee for an informal happy hour. This is a great way to meet new people, discuss the AGM, and talk shop with other archivists.</p>  |

## Thursday, April 12

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|---|--|
| <p>6:00 - 8:00 pm<br/>Salon 1 &amp; 2</p>   | <p><b>Dinner and Plenary Address: The Kitchen Sisters</b></p> <p>The Kitchen Sisters (Davia Nelson &amp; Nikki Silva) are producers of the James Beard and duPont-Columbia Award-winning NPR series Hidden Kitchens, and two Peabody Award-winning NPR series, <i>Lost &amp; Found Sound</i> and <i>The Sonic Memorial Project</i>. Their podcast, <i>The Kitchen Sisters Present</i>, was recently awarded a Webby Award for best documentary podcast. As independent producers, The Kitchen Sisters have created hundreds of stories for NPR and public broadcast about the lives, histories, art and rituals of people from all walks of life who have shaped our diverse cultural heritage. Their current project is a new NPR and podcast series, <i>The Keepers</i> — stories of activist archivists, rogue librarians, curators, collectors and historians. Keepers of the culture and the cultures and collections they keep. Guardians of history, large and small, protectors of the free flow of information and ideas, eccentric individuals who take it upon themselves to preserve some part of our cultural heritage.</p> |
| <p>8:00 - 10:00 pm<br/>Meet in Foyer</p>    | <p><b>Flashlight hike</b></p> <p>Guided by one of Tenaya's experienced nature guides, learn about the stars and forest life at night and see the bright stars unobstructed by the lights of the city. Tours are approximately 1.5 miles, and dependent on weather conditions.</p>  |
| <p>8:30 - 9:30 pm<br/>Jackalopes Lounge</p> | <p><b>LAAC Book Club</b></p> <p>Join the Los Angeles Archivist Collective for an SCA version of our Book Club. We'll be discussing selected articles pertaining to social justice imperatives in archives. Attendees should read the selected articles ahead of time and be prepared to discuss. We have a table reserved for 15 in the Jackalope Lounge please register ahead of time!</p> <p>The articles are:</p> <ul style="list-style-type: none"><li>-Mark Greene, "A Critique of Social Justice as an Archival Imperative: What Is It We're Doing That's All That Important," <i>The American Archivist</i>, Fall/Winter 2013.</li><li>-Mario H. Ramirez, "Being Assumed Not to Be: A Critique of Whiteness as an Archival Imperative," <i>The American Archivist</i>, Fall/Winter 2015.</li><li>-Punzalan, Ricardo and Caswell, Michelle. "Critical Directions for Archival Approaches to Social Justice," <i>Library Quarterly</i> 86(1) (2016): 25-42.</li></ul>   |
| <p>8:30 - 10:00 pm<br/>Meet in Foyer</p>    | <p><b>Campfire Stories with the Kitchen Sisters</b></p> <p>Continue the conversations sparked by the Kitchen Sisters' presentation. Join Davia Nelson, Nikki Silva and your colleagues by the campfire to share your own "Keeper" stories. Who is a keeper that inspires you? What other Keepers should they know about? They are collecting stories for their <i>Keeper of the Day</i> project and would love to hear your stories. They'll be recording!</p>   |

## Friday, April 13

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|-------------------------------|--|
| 7:00 - 9:00 am<br>Salon 1 & 2 | <b>Continental breakfast, provided by SCA</b>  |
| 8:00 - 11:00 am<br>Foyer      | <b>Registration for AGM</b>  |
| 8:00 am - 12:00 pm<br>Foyer   | <b>Silent Auction</b><br><br>Please be sure to make your final bids by noon to benefit SCA!  |
| 9:00 am - 10:15 am<br>Salon 4 | <b>Session 7: Yosemite and Beyond: Field notes, what they are and why are they important</b><br><br>Yolanda Bustos, Natural History Museum of Los Angeles County<br>Christina V. Fidler, Museum of Vertebrate Zoology, University of California, Berkeley<br>Rebekah Kim, California Academy of Sciences<br>Amy Kasameyer, University and Jepson Herbaria, University of California, Berkeley<br><br>Field notes do not exist in natural history museum archives alone. They are also found in departmental papers, personal papers, and other collections centered around the humanities. Recognizing field notes for appropriate description and access is imperative for researchers who are studying changes in our planet's biodiversity among other pressing questions surrounding evolutionary biology. This session is focused on advocating for item level description of field notes and helping archivists recognize these important volumes in their collections. We aim to provide archivists with resources for archiving and disseminating these invaluable documents.<br><br>We'll provide use cases for how field notes have assisted scientists in preserving Yosemite National Park across a century. We'll also demonstrate how the intersection of archives and biodiversity informatics can promote access and help researchers recognize relationships across museum collections and agents. Finally, we'll provide archivists with a framework of best practices in describing and preserving field notes. Our panel will share experiences with how scientists expect to access field notes in the context of how they access other information for their research. |

## Friday, April 13

9:00 - 10:15 am  
Salon 5

### **Session 8: Work smarter, not harder: Re-purposing metadata and making it work for you!**

Sara Chetney, The Claremont Colleges Library  
Michelle Paquette, Stanford University  
Steve Kutay, Oviatt Library, California State University, Northridge  
Nadia Nasr, Santa Clara University Library  
Lisa Crane, The Claremont Colleges Library (Moderator)

As information professionals, archivists, cataloging/metadata librarians, and digital services librarians work with metadata in a variety of forms: legacy finding aids, donor inventories, and collection-level and item-level description of digital surrogates. Metadata is just as diverse in its formats as in its forms: typewritten documents, Word documents, text files, Excel spreadsheets, EAD finding aids, and digital asset management systems. This session is all about working smarter, not harder; repurposing metadata instead of reinventing the wheel; and understanding the quality of the metadata on-hand to determine when you might have to work harder or start from scratch. Four archivists and/or librarians share their experiences of taking metadata created for a specific use and manipulating that data for alternative, or entirely different, purposes such as converting analog finding aids into data exported for EADs, working with donor inventories to create standardized archival descriptions, displaying the organizational structure and intellectual order of archival arrangement for paper collections in the virtual realm, or just transforming finding aid data into item-level metadata for digital collections and vice-versa.

9:00 - 10:15 am  
Salon 3

### **Session 9: Conquering Culture & Technology: Adapting Workflow Processes for Digital Collections**

Mary-Ellen Petrich, LOCKSS at Stanford University (Chair)  
Melissa Stoner, University of California at Berkeley  
Julie A. Thomas, CSU Sacramento  
Liza Posas, Autry Museum of the American West  
Rand Boyd, Chapman University

The workflow of every digital collection inevitably presents unusual difficulties to overcome. Does your analog collection have atypical digitization requirements? This group of archivists has tackled: metadata description for foreign languages, cultural calendar differences, translation versioning, cultural sensitivity and usage, scanning quality control, OCR problems, IP issues, and transcription complications, among others. Digital projects constantly provide unique challenges to the archivist.

Each panelist will present a 15 minute session on their experiences. Together they will cover processes from initial preservation capture through providing access to patrons. Julie Thomas will present on her experiences with the 3-year Japanese American Internment digitization project. Liza Posas will present on digitizing images portraying Native American content and the management of access constraints. Melissa Stoner will present on the National Digitization Newspaper project at UNLV and the digitization lab for the Ethnic Studies Library. Rand Boyd will discuss challenges involved with the American War Letters Archive.

## Friday, April 13

|  |  |
|--|--|
| <p>10:15 - 10:45 am<br/>Foyer</p>      | <p><b>Coffee Break</b></p>   |
| <p>10:45 am - 12:00 pm<br/>Salon 5</p> | <p><b>Session 10: (Un)Restricted Access: Ethical Considerations to Removing Barriers</b></p> <p>Dylan McDonald, Center for Sacramento History<br/>         Laura French, CSU Stanislaus<br/>         Heather Lancot, Yolo County Archives<br/>         Susan Douglass Yates, City of Hope</p> <p>Trying to balance the widest possible access to our holdings while still protecting privacy rights and donor wishes can leave archivists feeling like they are walking a tightrope. During this session, panelists will discuss real world scenarios faced by their repositories in providing greater access to archival holdings. The panelists, who represent academic, local government, and corporate archives, will share how their institutions overcame various barriers to provide greater public and institutional access to collections along with strategies for success and lessons learned. The discussion will address issues including ethical conundrums, legacy decisions, deaccession procedures, donor relations, internal barriers, external expectations, questions of intellectual rights, and adherence to state and federal law.</p>  |
| <p>10:45 am - 12:00 pm<br/>Salon 4</p> | <p><b>Session 11: Interactive Instruction: Strategy, Curriculum, and Evaluation</b></p> <p>Robin M. Katz, Special Collections &amp; University Archives, UC Riverside<br/>         Chris Marino, Environmental Design Archives, UC Berkeley<br/>         Derek Quezada, Special Collections &amp; Archives, UC Irvine<br/>         Mattie Taormina, Sutro Library</p> <p>During the past twenty years a great deal of attention has been paid to the use of primary resources in the classroom. This is due in part to the Carnegie Foundation's commissioned report published in the late 1990s entitled <i>Reinventing Undergraduate Education: A Blueprint for America's Research Universities</i>, which recommended creating opportunities for undergraduates to engage in research. In this report inquiry-based or interactive learning is articulated as an effective strategy for teaching students using primary resources early in their undergraduate careers. Within the realm of archival literature, as a response to this push towards increased inclusion of primary resources in the classroom, archivists transitioned from being viewed and perceiving themselves as solely facilitating access to primary resources, to educators with pedagogical strategies behind the instructional support they provide. This panel will explore the many facets of interactive instruction from: developing pedagogical strategies and curriculum for undergraduate and graduate students, formally developing an evaluation method to measure its affective impact, and challenges faced along the way.</p> |



## Friday, April 13

10:45 am - 12:00  
pm  
Salon 3

### **Session 12: You Wanna Donate What? Collection Development through Community Donations and the Internet Marketplace**

Peter Blodgett, Huntington Library  
Joseph Hawkins, ONE Archives, University of Southern California Libraries  
Greg Williams, California State University, Dominguez Hills  
Maureen Burns, IMAGinED Consulting (Moderator)

This panel will focus on developing collections using new strategies and sources to find and acquire archival materials—from the proven manner of working with potential donors, to encouraging community groups to partner with archives, to acquiring collections through Internet resources. The panelists will discuss cultivating donors, dos and don'ts when pursuing collections, and tips for understanding the needs and interests of donors. Information about how archivists embed themselves in community organizations—LGBTQ and tradeswomen groups as well as historical societies—will be provided, including techniques to build focused collections using exhibition and other budgets to purchase from AbeBooks, eBay and Craig's List. Audience participation will be encouraged to learn more about: 1) methods archivists are using to attract donors and find archival materials; 2) ways we can embed ourselves in community organizations and other activities to build institutional archives; and, 3) how Internet tools/resources have changed the way we find donors and collections. The goal is to develop a greater understanding of methods to creatively cultivate, purchase, and generate new collections.

12:15 - 1:45 pm  
Salon 1 & 2

### **Awards Luncheon**

Speaker: Steven M. Bumgardner

Steven M. Bumgardner is a filmmaker who works in Yosemite and many other National Parks. He spends his time roaming the mountains looking for untold stories about the natural and human world. Bumgardner is the producer of *Yosemite Nature Notes* for the National Park Service and the Yosemite Conservancy. This popular web series allows him to share discoveries that he's made in his 20 years of exploring California's Sierra Nevada, the Range of Light. *Yosemite Nature Notes* has covered a range of topics from the obvious-- "Yosemite Falls" and "Big Trees"-- to obscure phenomenon like "Moonbows" and "Frazil Ice" and the history of the park including the story of the original *Yosemite Nature Notes*, a print newsletter produced by the park from 1922 to 1961.

## Friday, April 13

2:00 - 3:15 pm  
Salon 4

### **Session 13: Documenting the HIV/AIDS Epidemic in California**

Joanna Black, GLBT Historical Society  
Kelsi Evans, University of California, San Francisco Archives and Special Collections  
Susan Goldstein, San Francisco History Center, San Francisco Public Library  
Loni Shibuyama, ONE Archives at the USC Libraries  
Krystal Tribbett, University of California, Irvine

In this session, panelists from 5 different California institutions, including the GLBT Historical Society, UCSF Archives and Special Collections, ONE Archives at the USC Libraries, San Francisco Public Library, and UC Irvine, will discuss documenting the HIV/AIDS epidemic in California. Each speaker will briefly describe their holdings and discuss a unique issue such as developing collections, managing privacy concerns and HIPAA regulations, building community relationships, and digitizing collections at scale. Several of the speakers have worked together to manage federally funded grants from NHPRC and NEH; they will examine how these collaborative projects have served to unite collections, facilitate research, and better document the complexity of a single topic. The audience will learn how the diversity of these records—from people with AIDS to community groups to medical institutions and government agencies—is indicative of the complex issues surrounding the epidemic. The session will explore how privacy concerns, medical information, and the relatively current nature of these records impact decisions to digitize, publicize, and share the collections.

2:00 - 3:15 pm  
Salon 5

### **Session 14: Appraisal Outside the Box**

Lisa Vallen, University of California Merced  
Sara Seltzer, J. Paul Getty Trust  
Tammi Kim, University of Nevada, Las Vegas

When archivists talk about appraisal, the conversation often turns to questions of how an acquisition fits an institution's collecting scope and priorities. But the practice of appraisal is also dependent on an archivist's ability to gain access to donors, collections, and, in many cases, the ultimate authority to acquire. Securing each of these elements requires varied, and sometimes creative, approaches for getting the job done. Using three case studies, this session will discuss non-traditional methodologies and resources the presenters have used to facilitate archival appraisal. Lisa Vallen will discuss creating scalable appraisal workflows, establishing working relationships with record creators who are unfamiliar with archives and records retention, and the challenges of off-site appraisal. Sara Seltzer will focus on optimizing institutional events for appraisal purposes and creating appraisal tools that assist record creators. Tammi Kim will talk about her experiences with conducting on-site appraisal before a collection arrives, educating donors on identifying collection materials of permanent historical value, and working with curators to establish appraisal guidelines.

## Friday, April 13

2:00 - 3:15 pm  
Salon 3

### **Session 15: Standard Time: Synchronizing Efforts to Establish UC-Wide Guidelines for Born-Digital Archival Description**

Courtney Dean, UCLA Library Special Collections  
Margaret Hughes, UCLA Library Special Collections  
Charlie Macquarie, UCSF Archives & Special Collections  
Shira Peltzman, UCLA Library Special Collections  
Kate Tasker, UCSF Industry Documents Library

Currently there's no descriptive standard or controlled vocabulary that adequately addresses born-digital archival material, and institutional practices for creating finding aids to these collections vary substantially.

Digital archivists at four different UC Libraries (UCLA, UCSD, UCSF, UCB) recognized the need for standardization and began drafting best-practice recommendations for born-digital archival description, while a separate team of archivists at UCLA sought to build a robust controlled vocabulary for describing born-digital and audiovisual materials. As these independent efforts evolved it became clear that the resulting guidelines and controlled vocabulary for born-digital materials could be combined and leveraged to establish a UC-wide standard for born-digital description.

Presenters will provide an overview of the two projects, explain our methodologies, discuss how the projects have contributed to the sustainability of our respective digital archive programs, and share lessons learned. Particular emphasis will be placed on the collaborative nature of this work, and on opportunities to seek the community's help in moving the guidelines and controlled vocabulary forward for use in the UC system and beyond.

3:30 - 4:30 pm  
Counties

### **SCA Board Meeting** (Board members only)

# ACKNOWLEDGEMENTS

The Society of California Archivists thanks the organizations who supported this year's annual meeting. This year's sponsors include: Aeon (Atlas Systems), Gawain Weaver Art Conservation and Two Cat Digital, and The MediaPreserve.

The Chairs of the Program and Local Arrangements Committees wish to express their gratitude for all of the hard work of the committee members, to the SCA Board for its support and assistance, and to the speakers, instructors, and panelists willing to share their expertise.

The Local Arrangements Committee would also like to extend our sincere thanks to:

Paul Rogers of the Yosemite National Park Archive, and Virginia Sanchez and Greg Cox of the Yosemite National Park Library and Museum for offering tours to our members; Jasmine Mellon, Candi Wilson, and the staff of the Tenaya Lodge; The Bancroft Library, California Historical Society, Society of California Pioneers, UC Merced, and the Holt-Atherton Special Collections and Archives of the University of the Pacific for use of images; and finally, Site Selection Committee members David Uhlich and Michele Morgan for their hard work to make this historic meeting in Yosemite a reality for the members of SCA.

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## **Local Arrangements Committee**

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Dee Dee Kramer, San Francisco Public Library  
Eric Milenkiewicz, UC Riverside  
Lisa Vallen, UC Merced  
Emily Vigor, Environmental Design Archives  
Mike Wurtz, University of the Pacific

The LAC would also like to thank all who volunteered their time to helping plan this years AGM!

## **Society of California Archivists Board of Directors**

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*The Yosemite.* by John Muir. (1912) Courtesy of Society of California Pioneers.

